



NEW CUSTOMER CHECKLIST

Are you new to Dog Days Hotel and Day Camp? Below is all the information you will need to get you and your dog(s) registered with Dog Days! Once you are registered, we can make any boarding (overnight stays) and/or camp (daycare) you may need.

REQUIREMENTS

- | | | |
|-----|----|--|
| Yes | No | Is your dog at least 6 months of age?
*If no, please call to inquire about special rates and accommodations. |
| Yes | No | Is your dog spayed/neutered?
*If no, please call to inquire about special rates and accommodations. |
| Yes | No | Does your dog get along with other dogs?
*If no, please call to inquire about special rates and accommodations. |
| Yes | No | Is your dog up to date on rabies and distemper vaccinations? And have they had a bordetella vaccination within the last 12 months?
*If no, please set up a visit with your veterinarian to have vaccinations updated. |

STEP 1

- Request veterinarian send proof of vaccinations to Dog Days.

All dogs are required to be up to date on rabies, distemper and bordetella vaccinations. Dog Days must have proof of vaccinations from your veterinarian prior to booking any reservations. Please call your veterinarian and ask them to send proof of vaccinations to Dog Days via fax (605)275-3644 or email info@sfdogdays.com.

STEP 2

- Leave message at Dog Days with basic information.

Please contact Dog Days at (605)275-3644 or info@sfdogdays.com and leave a message with your name, your dog's name, your phone number and whether you are inquiring about boarding or camp including dates if known. This information will help us check for availability and match up the vaccination records when received.

STEP 3

- Call received from Dog Days.

Dog Days will match up your information with the vaccination records and get you and your dog(s) registered in our system. We will call you back within 24 hours of receiving the vaccination records to discuss and confirm any requested reservations. We do require a credit card on file for all reservations. Your credit card will not be charged unless proper notification of a cancellation is received (please see the House Rules form for the Dog Days cancellation policy).



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STEP 4 – LAST STEP!

All customers are required to complete the three (3) Dog Days forms found on our website (www.sfdogdays.com). The three (3) forms are 1) Services Agreement, 2) House Rules and 3) Guest Profile. All forms must be completed and submitted to Dog Days no later than check in for your first reservation (we prefer you submit these forms prior to check in if possible).

- Services Agreement completed
- House Rules completed
- Guest Profile completed

PREPARING FOR YOUR STAY

Please see the House Rules form and website (<http://sfdogdays.com/faq/>) for additional information and guidelines.

ALL GUESTS

- Complete the three (3) Dog Days forms and bring with you at check in (if not already submitted).
- Please ensure your dog is on a leash when entering the building so they can be easily transferred and handled by staff.

CAMPERS

- You do not need to bring any items with your dog to camp. All we need is a dog that is ready for some fun!

*Dog Days does not feed campers due to the high level of activity throughout the day and potential associated health risks.

BOARDING GUESTS

- Pack enough food for the entire stay even if you do not think your dog will eat. We prefer you pack each meal individually in Ziploc baggies. If you bring a food container, please make sure it is not too big – we have limited storage space for each guest.
- If your dog requires medication, please make sure it is labeled and that dosage instructions are included. Also, please bring any food item needed for administering medications (ex. pill pockets).
- Dog Days does provide a bed and blanket for each guest as well as food and water dishes. You are welcome to bring personal items (ex. bed, blanket, bones, toys, slow feeder bowls) if they do not disrupt other guests and you are comfortable with your dog having those items unsupervised.